# **INSTRUCTION MANUAL 10" BOX FAN**

## IMPORTANT SAFEGUARDS

# WHEN USING ELECTRICAL APPLIANCES, BASIC SAFETY PRECAUTIONS SHOULD ALWAYS BE FOLLOWED:

- Please read all instructions before using the product.
- The fan is only for intended use as described in the instructional manual.
- Never insert fingers, pencils or any other objects through the guard
- To protect against electrical hazard, do not immerse fan. Plug or cord in water or spray with liquid.
- Close supervision is necessary when any appliance is used by or near children.
- Unplug fan when not in use, moving fan to another location or cleaning.
- Avoid contact with moving parts.
- Do not operate in the presence of explosive and flammable fumes.
- Do not place fan or any parts near an open flame, cooking or other heating appliance.
- Do not operate any appliance with a damaged cord or plug after the appliance malfunctions, or has been dropped or damaged in any manner.
- Use of attachments not recommended or sold by the appliance manufacturer may cause hazards.
- Do not use outdoor.
- Do not let cord hang over the edge of table or counter, or touch a hot surface.
- To disconnect, grip plug and pull from wall outlet, never pull on cord.
- Always use on a dry level surface.
- Do not operate without fan grills properly in place.
- This product is intended for household use only and not for commercial or industrial use.
- This fan is equipped with a polarized alternating current line plug (a plug having one blade wider than another.) This plug will fit into the power outlet only one way. This is a safety feature. Never connect the fan to any power source other than a 120 volt alternating current polarized outlet. If you are unable to insert the plug fully into the outlet, try reversing the plug. If the plug should still fail to fit contact an electrician to replace the obsolete outlet. Do not defeat the safety purpose of the polarized plug.

## **WARNING:**

- To reduce the risk of fire or electrical hazard, do not use this fan with any solid state speed control device.
- Unplug or disconnect the fan from the power supply before servicing.
- To reduce the risk of electric shock and injury persons, do not use in a window.

## READ AND SAVE THESE INSTRUCTIONS

#### **OPERATION:**

- 1. Set your fan on a level and dry surface.
- 2. Plug the power cord into a standard 120 volt ac wall outlet.
- 3. To operate the switch knob to the desired speed. High, medium, or low
- 4. Air direction maybe reversed by turning unit around.

#### CARE AND STORAGE:

- Unplug the fan before cleaning.
- Use only a soft moistened cloth with a soap solution.
- Do not immerse the fan in water and never allow water to drip into the motor housing.
- Do not use gasoline thinner or other chemicals to clean fan.
- For storage clean fan carefully as instructed and store in its original box. Store the fan in a clean, dry place.

